

School Reference Checklist



Sandgate Brighton Catholic Parish
Office hours: Mon, Tue, Thu, Fri 8.30am – 3.30pm
A: 23 Greenwood Street Brighton
P: 3869 1377
E: sandgatebrighton@bne.catholic.net.au
W: sandgatebrightoncatholic.org.au

Child's Information

First Name: _____ Middle Name: _____ Surname: _____

Male Female

Date of Child's Birth: _____ Place of Birth: _____

Residential Address: _____ Postcode: _____

Current school: _____ Current school year level: _____

Which school/college is this reference for?: _____ Closing Date: _____

Sacraments of Initiation

Date of Child's Baptism: _____ Parish / Place of Baptism: _____

If baptised in another denomination, date received into Catholic Church: _____

Date of Child's Confirmation: _____ Parish / Place of Confirmation: _____

Date of Child's First Communion: _____ Parish / Place of First Communion: _____

Date of Child's First Reconciliation: _____ Parish / Place of First Reconciliation: _____

Involvement in the Parish

Mass attendance: Weekly Fortnightly Monthly Occasionally

Usual Mass time?: Sat 5pm Sun 7am Sun 9am Sun 5pm varies

When did your family join the Parish?: _____

Are you in the Planned Giving Program? Yes No

If yes, when did you join? _____

If no, you are invited to fill out the Planned Giving Form (www.sandgatebrightoncatholic.org.au/plannedgiving) and forward it to the parish office asap. Once done, this will be included in your reference.

Current Mass/Ministry/Parish Community Involvement:

I/We and/or our children are involved in the following:

<input type="checkbox"/> Altar Server	<input type="checkbox"/> Eucharistic Minister	<input type="checkbox"/> Reader
<input type="checkbox"/> Children's Liturgy	<input type="checkbox"/> Cleaning	<input type="checkbox"/> Greeter
<input type="checkbox"/> Communion to Sick	<input type="checkbox"/> Hospitality	<input type="checkbox"/> Legion of Mary
<input type="checkbox"/> Mothers Prayers	<input type="checkbox"/> Collector	<input type="checkbox"/> Flowers
<input type="checkbox"/> Sacramental Team	<input type="checkbox"/> Bible Study	<input type="checkbox"/> Sacristan
<input type="checkbox"/> Care & Concern	<input type="checkbox"/> RCIA Team	<input type="checkbox"/> Youth Group
<input type="checkbox"/> Liturgy Preparation Team	<input type="checkbox"/> Cenacle	<input type="checkbox"/> St Vincent de Paul Conference
<input type="checkbox"/> Counting	<input type="checkbox"/> Dinner in the Park	<input type="checkbox"/> Music
<input type="checkbox"/> Parish Council	<input type="checkbox"/> Baptism Preparation Team	<input type="checkbox"/> Finance Council
<input type="checkbox"/> Other _____		

When did you join this/these ministries? _____

Future Mass/Ministry/Parish Community Involvement:

If you are currently NOT volunteering, for which of the above would you like to make yourself/ child available?

Do you have a current Blue Card? Yes No

Mother's Information

First Name: _____ Middle Name: _____ Surname: _____
Religion: _____ Maiden Name: _____ Title: _____
Residential Address: _____ Postcode: _____
Home Phone: _____ Mobile: _____ Email: _____

Father's Information

First Name: _____ Middle Name: _____ Surname: _____
Religion: _____ Title: _____
Residential Address: _____ Postcode: _____
Home Phone: _____ Mobile: _____ Email: _____

Guardian's Information *(if applicable)*

First Name: _____ Middle Name: _____ Surname: _____
Religion: _____ Maiden Name: _____ Title: _____
Residential Address: _____ Postcode: _____
Home Phone: _____ Mobile: _____ Email: _____

Parent/Guardian Statement

I/We acknowledge that this information is accurate and will be provided to school(s) in support of our application for our child's enrolment.

Mother/Guardian's Signature: _____ Date: _____

Father/Guardian's Signature: _____ Date: _____

References will be sent directly to the College/School to which you are applying. Please allow 3 weeks for processing.

Please tick if you are not willing to receive future correspondence from this parish

Privacy

The privacy of all individuals is important to us and we are committed to protecting all personal information we collect and hold. Our Privacy Policy is available at <https://brisbanecatholic.org.au/privacy-policy/> or on request from the Parish Office.

Privacy Collection Statement

The parishes, schools and agencies of the Archdiocese of Brisbane (we, us or our) may collect, use and disclose personal information about you.

We collect personal information directly from you and may also collect personal information passively through our website. We collect your personal information to fulfil the mission and directions of our organisation, to administer the sacraments and provide pastoral care to you, to provide you with other services and products you are seeking, to communicate with you about the services and products we offer, to solicit donations and to comply with our legal and regulatory requirements. If the personal information you provide is incomplete or inaccurate, we may not be able to provide you with the services or products you seek. We may disclose personal information about you to our parishes, schools and agencies and service providers who assist us in operating our organisation.